

Exmoor Rangers Rifle & Pistol Club Bylaws



Founded 1992

Preface

The following Club Bylaw Rules are complementary to, and should be read in conjunction with, The Exmoor Rangers Rifle & Pistol Club Constitution. Cross references may be included as appropriate.

The Owner of the Range lets out the facility to the various users, Exmoor Rangers Rifle & Pistol Club being just one, on a commercial basis, for various Shooting Days. As such, this Club has to fully utilise its booked days to provide sufficient revenue to the owner and thus secure the continuing future of our Club. There have been changes to the Home Office Requirements as well so there are a number of new Items in these Rules and the Clubs Constitution. Some of the Club Rules below will be direct quotes from Official Documents. For full details see: [Approval of rifle and muzzle-loading pistol clubs \(accessible\) - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

Please make yourself familiar with all of the Clubs Constitution, these Club Bylaw Rules and make full use of the Range. Enjoy your Shooting !!

*Exmoor Rangers Rifle & Pistol Club
Home Office Club Approval 1181688
NRA Affiliation C319
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Rules of Club Membership.

1. Application for Probationary Club Membership must be made on the approved form for that purpose (Constitution Paragraph 4(e) and submitted to the Club Secretary. At the time of Application, an undertaking must be given that the applicant has not been refused or had a certificate revoked, and as part of the Application Form, must sign a declaration that they are not prohibited from possessing a Firearm or Ammunition by virtue of Section 21, as amended, of the Firearms Act 1968. Before being allowed to handle any Firearms and Shoot, the Secretary will provide the Firearms Licensing Department with the required details of the Club Membership Applicant.
2. Guest Members who are Members of another Approved Club visiting as Members of that Club; or, visitors possessing firearms that fall within the terms of the Club's Approval and that are held on their personal Firearm Certificate (FAC) or Visitor's permit or Permit under Section 7 of the 1968 Firearms Act, will be allowed to shoot with Club Members.
3. Applications for Probationary Club Membership may be accepted on a Guest Membership basis only. Any such application will then be subject to notification of the Club Committee Members to monitor the progress of the Club Membership Applicant. No fees, other than Range Attendance fees required by Rule (4) and **Ammunition Fees for Non Firearm Certificate holding Club Probationary Members**, shall be requested from or made by the applicant until a final decision on Club Membership is made and notified to the applicant. Complementary to Constitution Paragraph 4(F).
4. The Club Probationary Period for new Club Members shall be a **Minimum of Three (3) Calendar Months during which time, Six (6) Attendances at the Range must be made !** The Committee may, at its sole discretion, decide to extend the period of probation and/or the number of attendances as necessary. The Club Probationary Member shall pay an Range Attendance Fee set by the Club Secretary and reviewed annually by the Clubs Committee in respect of each Range Attendance.
5. The Full Club Member proposing a Probationary Club Member will be responsible for liaising with the Range Officer (RO) to ensure the Safe Handling and use of Firearms, Shotguns, Ammunition and related items, all in a manner approved by the Club Committee. The Probationary Club Member will be provided with Training as

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per the National Rifle Association (NRA) Training Manual for Probationary Club Members with Sections relevant to their required disciplines for example (Telescoped Rifle). The NRA Multiple Choice Exam for Probationary Club Members will also be used to prove that Competency Levels are being achieved as per the NRA Training Criteria for Probationary Club Members and the Club meets its Home Office Club Approval Obligations set out in Sub-Section (R) They will also be expected to achieve the standards of the NRA SCC (Shooter Certification Card) Scheme, upon becoming a Full Club Member of Exmoor Rangers Rifle & Pistol Club.

[\(NRA » Club Certification - NRA \)](#)

6. Probationary Club Members will only progress to Full Club Membership Status upon the approval of the Clubs Committee. If any Member of the Clubs Committee has any objection to the approval to Full Club Membership Status, they must provide details in writing to the Club Secretary. The Committee may then convene to discuss and if necessary, to carry out a Vote. It might be the case in such circumstances that an extension to the Club Probationary Membership Period might be required.

7. Probationary Club Membership may be terminated at any time by the Clubs Committee and any fees paid by the (failed) applicant shall not be refundable. There will be no right of appeal against any such decision.

8. If the Club Committee is satisfied with the standard of competency attained by the Probationary Club Member and upon Full Payment of the required Club Membership Fee set at that time, Full Club Membership will be notified to the Firearms Department by the Club Secretary.

9. The Clubs Committee will ensure that the number of Club Probationary Members will not exceed the number of Full Club Members at any time

10. Club Membership Fees / Subscriptions must be received by December 1st each Year. A Banks Standing Order or BACS Payment is a Mandatory Requirement. The Clubs Bank Account details will be provided or by contacting the Club Secretary or Club Treasurer. If a Club Membership Fee is not received by this time, it will be assumed that Club Membership has ceased and notification action taken. (Range Attendance Paragraph 5)

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Conduct & Safety

1. All Club Members must ensure that they follow the Club Rules and behave in a safe and considerate manner. All Shooters must be fully conversant with the safe operation of their Firearms. They must also be conversant with misfire procedures and always seek help if they are unsure about any aspect of safety. The Range Officer (RO) will ensure that this is the case and will deal with any incidents as appropriate. Any member may also raise the alarm if anything unsafe is spotted. It is always better to say something rather than letting an accident happen.
2. Before Shooting the Red Safety Flag must be displayed at the Gate.
3. Before any Shooter moves forward of the Firing Point, all Firearms must be cleared and placed in the Rack. The Red Flag must then be displayed in front of the Firing Point. The last person returning to the Firing Point shall be responsible for checking that everyone has returned and removing the Range Safety Flag.
4. Firearms must not be left unattended whilst Shooters move down the Range.
5. All projectiles must end up in the Butts. Problems with ground strikes must be rectified immediately, with the help of the RO or others if necessary.
6. Any conduct which the Club Committee view as dangerous or otherwise in contravention of the Club Rules may lead to exclusion.
7. Before leaving the Range, you must ensure that you have removed any Targets and left the Range Safe and Tidy.
8. Shooting must only take place within the Permitted Range hours of 09:00 to 17:00.

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Range Attendance

1. All Exmoor Rangers Rifle & Pistol Club Members are required to provide evidence that they have attended the Club regularly and used the Firearms held on their Certificate. The current Minimum Range Attendance set by the Clubs Committee is a **Minimum Three (3) times per Year from 1st December to 31st November** and all Club Members must spend at least one hour on the Range at each visit and must actively Shoot. Shooting will be witnessed by an RO or other Full Club Member. Holders of SCC cards are also required to actively participate in the disciplines in which they are qualified, regularly throughout the year.
2. Before Shooting, each Shooter must enter into the Clubs Range Attendance Log the details as required therein. The log will be closed at the end of the day's Shooting.
3. Any Incorrect entries in the Range Attendance Log will be disallowed by the Clubs Committee and action against the member may be taken in certain circumstances.
4. The Secretary will give Non-Attending / Low Attendance Club Members one reminder prior to Notification of Cessation of Club Membership.
5. The Secretary is required / obliged to notify the Police Firearm Licensing Department when a person's Club Membership has ceased, or as soon as such a person has NOT SHOT with the Club for a period of 12 months. It is therefore the duty of every Club Member to ensure that they meet or preferably (see Preface) exceed the Clubs Minimum Attendance Rules.

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Definitions & Miscellaneous

1. Guest

A person who visits the Club's Range at the invitation of the Club Secretary or Clubs Committee and who must be either a member of a **recognised outside organisation or a person who is already known personally to at least one full member of the Club.**

2. Guest Day

An event involving Guest members which is arranged by the Club Secretary or Clubs Committee for the purpose of attracting new members to the sport of target shooting and to the Club. **A maximum of twelve Guest Days may be held in any calendar year. The Secretary shall give to the Police notice of the Club's intention to hold a Guest Day not less than 48 hours in advance.**

On such occasions Guests may only be permitted to **Shoot under the personal supervision of a Full Club Member.** The Club Secretary or Clubs Committee may require payment of a fee by all Guests attending a Guest Day, such fee to be notified by the Club Secretary to potential Guests in advance of the event.

3. Police Liaison Officer

A member of the Club who is appointed by the Management Committee to liaise with the Police in order to provide them with such information as they may legitimately require to ensure that the activities of the Club and its members are conducted properly and in accordance with Home Office requirements.

4. Range Conducting Officer (RCO) / Range Safety Officer (RSO)

A Club Member who holds a Range Conducting Officer's qualification awarded by a national governing body.

5. Range Officer

A person who is a Range Conducting Officer and who is authorised by the Clubs Secretary or Clubs Committee to act as their representative in the supervision of the conduct of Shooting on the Club's Range.

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6. Visitor

A person who is not a Member or Probationary Member of the Club, but who is a full member of another club and/or holds a firearm certificate, and who visits the Club's premises at the invitation of at least one member of the Management Committee. A Visitor may shoot on the Club's ranges provided that on each occasion he:

- 1) Produces to the Range Officer his firearm certificate, or proof of membership of another club, and
- 2) Confirms his eligibility to shoot by entering his name, address, firearm certificate number and/or other club name in the Club's register of visitors, such entry to be counter-signed by the Range Officer, and
- 3) Pays the Range fee and Visitor's fee.

Mark Williams

Exmoor Rangers Rifle & Pistol Club Secretary

Exmoor Rangers Rifle & Pistol Club Membership Bylaws adopted at the Clubs AGM
Sunday 25 June 2023.

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